

# Position Request Form

## I. POSITION TYPE

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**Explain why the position is essential and must be filled during the current fiscal year and why realignment of existing staff duties within the planning unit is not sufficient.**

[Click or tap here to enter text.](#)

**What is the impact to the university if this position is not filled or is not filled until a later date?**

[Click or tap here to enter text.](#)

## IV. FUNDING

[Click or tap here to enter text.](#)